

# Election Judge FAQ's

Your service as an Election Judge is a very important responsibility. Election judges uphold the integrity of the election process, assist people with various voting methods, and protect confidential voter information and security. We truly appreciate the service and dedication of election judges.

## **Basic Information for an Election Judge**

### **Party Affiliation**

For the vast majority of these positions, judges work together in bi-partisan teams of two. (Judges of opposite affiliations) While employed, all judges work together in a politically neutral environment. In order to ensure a neutral environment is maintained, judges are prohibited from discussing political views, candidates, or ballot issues.

### **Judge Hours**

- Election judges work several days during the election ranging from 2-17 days, with the majority working 10-12 days. Election judges work full 8 hour shifts each day with the exception of warehouse judges. Judges must be available to work the entire time assigned and are not allowed time off for appointments or vacations. Most of the shifts are considered daytime shifts, falling between the hours of 7:30 a.m. & 6:00 p.m.

### **Brief description of Locations & Responsibilities**

- The Voter Service and Polling Center - Judges assist the public with the voting process by checking voter identification, utilizing the computer system to locate voter records, issuing ballots (mail, paper and electronic), updating addresses on current records, troubleshooting the electronic voting machines or providing assistance with the ballot itself. This position may require sitting or standing for long periods of time.
- The Drop-Off Ballot Station- Judges are placed at this station in teams of two and monitor the mail ballot drop box. This station requires sitting for long periods of time.
- The Warehouse - Judges hold several different positions within the warehouse. Main duties in this area consist of signature verification, disassembling mail ballots, & duplicating ballots. Some of the positions in this area require a lot of sitting, counting, repetition, and heavy lifting.
- Transport- Judges are transported in county vehicles by county staff members to various locations where mail ballots are collected. This position requires a lot of walking and heavy lifting.

We appreciate your interest in serving as an election judge. If you have any questions or concerns, please do not hesitate to contact the Pueblo County Election Office at 719-583-6620 .